



## Pet Reclaim Permission Form

Please use this form if you are unable to reclaim your pet and would like to assign an agent to reclaim on your behalf.

### **REQUIRED ITEMS**

- 1) Signed statement
- 2) Either one witness signature or public notary
- 3) Copy of owner's photo identification
- 4) Proof of ownership

### **STATEMENT**

- 1) I (owner), \_\_\_\_\_, hereby grant  
(representative of owner) \_\_\_\_\_ permission to  
**act as an agent on my behalf and reclaim** and take possession of my  
pet (pet's name, species and description), \_\_\_\_\_.

Owner's signature: \_\_\_\_\_

Owner's phone number: \_\_\_\_\_

- 2) Witness Signature: \_\_\_\_\_

**OR** Public Notary: \_\_\_\_\_

- 3) Attach or send agent with a copy of owner's photo ID.

- 4) Attach or send agent with proof of ownership.

*Preferred form of pet ownership identification is microchip registration. If your pet does not have a microchip, secondary forms of proof of ownership will be considered, such as a dog license, adoption paperwork, proof of sale, veterinary records and/or pictures of the animal.*